

City of Austin



500 Fourth Avenue NE  
Austin, Minnesota 55912-3773  
Phone: 507-437-9940  
[www.ci.austin.mn.us](http://www.ci.austin.mn.us)

## **TEMPORARY LIQUOR ON-SALE LICENSE**

### ***Applicant must be one of the following:***

- *Non-profit organization for at least 3 years*
- *Club*
- *Charitable organization*
- *Religious organization*
- *Political committee registered under state law*
- *State university*
- *Certain brewers*

## **APPLICATION REQUIREMENTS**

- Minnesota Department of Public Safety Application for a Temporary One to Four-day Temporary Liquor License
- Available for up to four consecutive days.
- No more than 12 days total per year
- If outdoor event, must attach drawing showing how area will be enclosed
- If on City property, must provide Certificate of Liquor Liability for event, showing City of Austin as additional insured
- Must submit at least 45 days in advance
  - Must be approved by Police Chief
  - Must be approved by City Council
  - State requires 30-day notice
- \$75 per day

**CITY OF AUSTIN**  
**TEMPORARY ON-SALE LIQUOR LICENSE APPLICATION**

**This form must be submitted in addition to the Minnesota Department of Public Safety Application for a Temporary One to Four-day Temporary Liquor License.**

EVENT INFORMATION

Event Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Location: \_\_\_\_\_ Phone: \_\_\_\_\_

Hours of Event: \_\_\_\_\_ Estimated Guests: \_\_\_\_\_

If event will be held outdoors, attach drawing showing how area will be enclosed.

If event will be held on city property, attach Certificate of Liquor Liability for event, showing City of Austin as additional insured

Additional event information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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City Use Only

Date Received: \_\_\_\_\_ Event Number: \_\_\_\_\_

City Clerk Verification: \_\_\_\_\_ Date: \_\_\_\_\_

Police Chief Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Comments: \_\_\_\_\_